



CONNECTICUT CORRECTION EMPLOYEES

AFSCME LOCAL 1565

78 EASTERN BOULEVARD
GLASTONBURY, CT 06033
FAX: 860-430-6001



CONTACT INFORMATION

NAME _____ JOB TITLE _____
HIRE DATE _____ FACILITY _____ SLOT _____ SHIFT _____
ADDRESS _____
CITY _____ STATE _____ ZIP CODE _____
CELL PHONE _____ HOME PHONE _____
WORK PHONE _____
PERSONAL EMAIL _____ WORK EMAIL _____

OFFICE USE ONLY

DATE APPLICATION RECEIVED BY STEWARD COMMITTEE _____
DATE APPROVED OR DENIED BY STEWARD COMMITTEE _____
DATE APPROVED OR DENIED BY EXECUTIVE BOARD _____
DATE APPLICATION SWORN IN (STEWARD CREDENTIALS) _____

LOCAL CHIEF STEWARD

PRESIDENT/VICE PRESIDENT



CONNECTICUT CORRECTION EMPLOYEES

AFSCME LOCAL 1565

78 EASTERN BOULEVARD
GLASTONBURY, CT 06033
FAX: 860-430-6001



ALL STEWARDS ARE REQUIRED TO ATTEND LOCAL 1565 STEWARDS TRAINING. NEW STEWARDS WILL BE PLACED ON A ONE YEAR PROBATION PERIOD AND MUST REMAIN IN GOOD STANDING, ATTEND ALL MANDATORY MEETINGS AND MAINTAIN A LEVEL OF CONDUCT BECOMING OF A STEWARD.

PROSPECTIVE STEWARDS QUESTIONNAIRE

TO APPLY FOR STEWARDSHIP, YOU HAVE TO:

- HAVE BEEN AN EMPLOYEE FOR 3 YEARS
- BE A MEMBER IN GOOD STANDING OF LOCAL 1565
- ALL PARTS OF THIS APPLICATION MUST BE FILLED OUT AND LEGIBLE.

1. HOW LONG HAVE YOU BEEN AT YOUR CURRENT FACILITY?
2. WHAT OTHER FACILITIES HAVE YOU WORKED AT? HOW LONG DID YOU WORK AT EACH FACILITY?

3. DO YOU HAVE ANY EXPERIENCE OR SKILL SET THAT YOU THINK WILL MAKE YOU AN ASSET AS A STEWARD?

4. WHAT IS THE REASON/REASONS THAT YOU WISH TO BECOME A UNION STEWARD?

5. IDENTIFY A CURRENT PROBLEM AT YOUR FACILITY AND HOW YOU PLAN ON ADDRESSING THIS ISSUE AS A UNION STEWARD:



CONNECTICUT CORRECTION EMPLOYEES

AFSCME LOCAL 1565

78 EASTERN BOULEVARD
GLASTONBURY, CT 06033
FAX: 860-430-6001



STEWARDS REQUIREMENTS AND STANDARDS

- All applying Stewards be have been in good standing (dues paid) for 1yr prior to applying
- All applying Stewards must have been employed by the department for 3 years
- All applying Stewards must have filled out the steward's application
- All applying Stewards will be interviewed by the Local 1565 Chief Steward or Designee.
- All applying Stewards are subject to approval by the Executive Board
- If chosen the applicant will be on probation for a period of 1 year and will communicate any union issues or concerns to a permanent Steward. At no time will they act on their own to represent the Local without permission of the President, Executive Board, or the Chief Steward
- All probationary Stewards will attend a training class within their 1year probation and will be required to be proficient in contractual language, if they fail to do so their probation will be extended until completion
- All Stewards will attend mandatory meetings. If they miss more than 3 meetings without acceptable justification that will be grounds for removal
- Any Steward who, at any point fails to remain in good standing will be removed as a Steward
- Any Steward who is found to be in collusion with management will be removed
- Any steward that receives credible complaints will be investigated by the Local Chief Steward and their findings presented before the Executive Board for determination of findings
- Any Steward found to be engaging in Anti-Union Animus behavior towards any Union representative will be subject to removal
- All incidents / investigations with Security Division and or District, Executive board will be notified immediately
- All Stewards will communicate issues and concerns by following the chain of command (steward, Chief Steward, Local Chief Steward then E-board member.)
- During time of layoffs Steward applications will be suspended for a time to be determined by the Executive Board
- The Executive Board reserves the right to restrict the number of the Stewards at any facility to balance and maintain proper union representation and coverage
- During times of layoffs and or restriction of Steward applications, the Local Chief Steward will continue to accept applications to establish a waiting list in the order of which they were received. The Executive Board will continue the application process. Exceptions can be made to ensure proper representation on any shift that is in need.
- Acceptance of any position outside of NP-4 shall be grounds for immediate removal.

By signing below, you are certifying that all the information you provided in this application is truthful to the best of your knowledge. Signing below is also an acknowledgment and acceptance of the steward requirements and standards.

Signature _____ Date _____

